ALED LLYWELYN - COMMERCIAL & EDITORIAL PHOTOGRAPHY

As we all come to terms with an unprecedented health risk in COVID-19 (Coronavirus) understandably there is heightened concern everywhere. I would like to assure you that I will continue to work in a safe manner and in line with government advice.

As events continue to unfold and advice continues to change I'm being as flexible as possible with bookings and schedules.

Below is a brief outline of how I am now working. If you have any additional safe working practices you feel I can add to ensure the safety and confidence of you and your clients please feel free to let me know so that I can update my policy accordingly.

Covid-19 Health & Safety Policy

- Client meetings by video/telephone only
- · Adhere to Government advice on safe working
- Keep a safe distance, a minimum of 2 metres
- On arrival and departure at a location, wash hands or use sanitiser gel
- No hand shaking and to avoid all personal contact
- I will ask people not to touch the camera, or any of the equipment
- Avoid touching surfaces or any items, unless absolutely necessary
- Use PPE when required to do so
- · Wear mask & gloves on shoots with people indoors
- · Stop work and self-isolate immediately if any symptoms appear
- Covid-19 Risk Assessment & Method Statement required
- Adhere to the site's Health & Safety Policy's
- Make anyone involved in the photography aware of all the above.

This policy will be updated as UK and Welsh Government guidance changes

For further information or questions please contact me at <u>aled@aledllywelyn.co.uk</u> or 0796900213